



CITY OF MAYVILLE COMMON COUNCIL
REGULAR MEETING MINUTES
APRIL 13, 2026
6:00 PM
MAYVILLE CITY HALL

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 06:00 PM by Mayor Boelk, with the following roll call:

Present: Ald. DeBaker, Ald. Smith, Ald. Henkel, Ald. Neumann, Ald. Olson

Excused:

Absent: Ald. Liebenow

Staff present: Police Chief Ryan Toellner, Police Lieutenant Jeremy Johnson, EMS Director Julie Staffin, Assistant EMS Director Devin Sellnow, Library Director Bradford Ney, TAG Director Jessica Loomans, Recreation Director Parker Teske, DPW/Parks Director Jake Schellpfeffer, Comptroller/Treasurer Nichole DeBaker, and Clerk/Executive Assistant Anastasia Gonstead.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited by those in attendance.

3. CITIZEN COMMENTS

None.

4. AGENDA CHANGES

None.

5. CONSENT AGENDA

The motion to consent the agenda was made by Alderperson Henkel and seconded by Alderperson Neumann.

Ayes: Ald. Henkel, Ald. Neumann, Ald. DeBaker, Ald. Smith, Ald. Olson

Nays: None

Vote Count: 5 - 0

Motion has Passed

6. REPORT OF OFFICERS

6.1. Mayor

A. Mayor's Monthly Report

The Mayor provided his monthly report to the Council. He thanked those who ran for office. He noted this is his 5th term, making him the longest running Mayor for the City since the 1950's. He thanked Ald. Liebenow for his time on Council. He provided an overview of his meeting with Director Ney and the addition of radon testing kits to the Library of Things. He provided an overview of the proposed future use of the downtown riverfront area, including the City's purchase of 102 S. Main Street. He noted the City has been busy, meeting with developers, citizens, and more.

B. Introduction of Parker Teske, Recreation Director

Director Loomans introduced Director Teske to the Council, noting his recreation and creative background and what that will bring to the city's recreation options. She indicated he is already getting projects in place, including an Easter egg hunt in the pool that was well attended. Director Teske expressed his appreciation for the position and his hopes for additions to the City's recreation options.

6.2. City Clerk/Executive Assistant

A. City Clerk/Executive Assistant's Monthly Report

Clerk Gonstead provided her monthly report to the Council. She provided an overview of recent tasks, most notably the Spring Election. She provided an overview of upcoming tasks, including liquor and tobacco relicensing season.

6.3. Treasurer

A. Comptroller/Treasurer's Monthly Report

Comptroller/Treasurer DeBaker provided her monthly report to the Council. She provided an overview of recent tasks, including audit wrap up. She also provided an update on upcoming tasks including the AP module through MiViewpoint, required filings, and an upcoming conference.

B. February 2026 Monthly Check Register and Approval of Bills

The motion to approve the February 2026 monthly check register and bills was made by Ald. Smith and seconded by Ald. Neumann. A roll vote was taken.

Ayes: Ald. Smith, Ald. Neumann, Ald. Olson, Ald. DeBaker, Ald. Henkel

Nays: None

Vote Count: 5 - 0

Motion has Passed.

7. REPORT OF COMMITTEES, COMMISSIONS AND BOARDS

7.1. Utility Commission

A. Next Meeting Date - April 27, 2026, at 5:00 PM

7.2. Library Board

A. Next Meeting Date - April 16, 2026, at 5:00 PM

7.3. Public Works Committee

A. Next Meeting Date - April 27, 2026, at 6:00 PM

7.4. Personnel Committee

A. Next Meeting Date - April 27, 2026, at 6:00 PM

7.5. Public Safety Committee

A. Next Meeting Date - April 27, 2026, at 6:00 PM

7.6. Finance Committee

A. Next Meeting Date - April 27, 2026, at 6:00 PM

7.7. Parks & Recreation Commission

A. Next Meeting Date - June 3, 2026, at 3:30 PM

7.8. Planning Commission

A. Next Meeting Date - April 22, 2026, at 4:00 PM

7.9. Community Development Authority/Enhancements Committee

A. Next Meeting Date - April 22, 2026, at 5:00 PM

8. OLD BUSINESS

9. NEW BUSINESS

9.1. Approval of Minutes of the March 23, 2026, Special Common Council Meeting

The motion to approve the minutes of the March 23, 2026, special Common Council meeting was made by Ald. Smith and seconded by Ald. DeBaker.

Ayes: Ald. Smith, Ald. DeBaker, Ald. Henkel, Ald. Neumann, Ald. Olson

Nays: None

Vote Count: 6 - 0

Motion has Passed

9.2. Discuss, with Possible Action, Proposed Lions Point Park Project from Mr. Seiler's 7th Grade Class from Mayville Schools

The motion to approve the Lion's Point Park project was made by Ald. Henkel and seconded by Ald. Neumann.

Ayes: Ald. Henkel, Ald. Neumann, Ald. Olson, Ald. DeBaker, Ald. Smith
Nays: None

Vote Count: 5 - 0

Motion has Passed

9.3. Discuss, with Possible Action, Resolution 6046-2026 - Resolution Approving the Spectrum Pyrotechnic, Inc's Contract for Fireworks for Rock 'N Boom

The motion to approve Resolution 6046-2026 was made by Ald. Olson and seconded by Ald. Neumann.

Ayes: Ald. Olson, Ald. Neumann, Ald. Henkel, Ald. Smith, Ald. DeBaker
Nays: None

Vote Count: 5 - 0

Motion has Passed

9.4. Discuss, with Possible Action, Resolution 6047-2026 - Resolution Authorizing the Issuance and Sale of Up to \$522,372 Sewerage System Revenue Bonds, Series 2026, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related Financial Assistance Agreement

Project: 2026 Road Reconstruction Project - Muzzy, Allen, and Grove Streets

The motion to approve Resolution 6047-2026 was made by Ald. Neumann and seconded by Ald. Smith. A roll vote was taken.

Ayes: Ald. Neumann, Ald. Smith, Ald. DeBaker, Ald. Henkel, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

9.5. Discuss, with Possible Action, Resolution 6048-2026 - Resolution Authorizing the Issuance and Sale of up to \$801,219 Water System Revenue Bonds, Series 2026, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related Financial Assistance Agreement

Project: 2026 Road Reconstruction Project - Muzzy, Allen, and Grove Streets

The motion to approve Resolution 6048-2026 was made by Ald. Smith and seconded by Ald. Neumann. A roll vote was taken.

Ayes: Ald. Smith, Ald. Neumann, Ald. Olson, Ald. DeBaker, Ald. Henkel
Nays: None

Vote Count: 5 - 0

Motion has Passed.

9.6. Discuss, with Possible Action, Resolution 6049-2026 - A Resolution Amending the 2025 and 2026 City of Mayville Budgets

The motion to approve Resolution 6049-2026 was made by Ald. Smith and seconded by Ald. Olson. A roll vote was taken.

Ayes: Ald. Smith, Ald. Olson, Ald. Neumann, Ald. Henkel, Ald. DeBaker
Nays: None

Vote Count: 5 - 0

Motion has Passed.

9.7. Discuss, with Possible Action, Resolution 6050-2026 - A Resolution Ratifying and Approving the Mayville Library Board Policy Allowing Payment to Full-Time and Part-Time Library Staff During Certain Emergency Closures

The motion to approve Resolution 6050-2026 was made by Ald. Smith and seconded by Ald. Henkel.

Discussion: Director Ney provided background on this agenda item, noting that in 2022 the Library Board approved offering up to paying employees for three closures per year, however the matter never made it to Council for formal approval. Clerk/Executive Assistant Gonstead added that the League of Wisconsin Municipalities has guidance that, when it comes to library personnel matters that deviate from standard, outside of the Director position, the Common Council is the approving authority. She did indicate the Council could consider handling this matter through the employee handbook update. Ald. DeBaker expressed concerns that this is similar to the recent vacation issues for utilities employees and would prefer addressing the matter for all employees, not a single group of employees.

The motion to table this agenda item to the next meeting was made by Ald. Henkel and seconded by Ald. Neumann

Ayes: Ald. Henkel, Ald. Neumann, Ald. Olson, Ald. DeBaker, Ald. Smith
Nays: None

Vote Count: 5 - 0

Motion has Passed

9.8. Discuss, with Possible Action, Resolution 6051-2026 - A Resolution Designating May 9, 2026, as International Migratory Bird Day

The motion to approve Resolution 6051-2026 was made by Ald. Neumann and seconded by Ald. Henkel.

Ayes: Ald. Neumann, Ald. Henkel, Ald. Olson, Ald. Smith, Ald. DeBaker
Nays: None

Vote Count: 5 - 0

Motion has Passed

9.9. Discuss, with Possible Action, Resolution 6052-2026 - Approving the Results of the April 7, 2026 Spring Election in the City of Mayville

The motion to approve Resolution 6052-2026 was made by Ald. Neumann and seconded by Ald. DeBaker.

Ayes: Ald. Neumann, Ald. DeBaker, Ald. Smith, Ald. Henkel, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed. Clerk/Executive Assistant Gonstead read the results of the election for the body.

**9.10. Discuss, with Possible Recommendation, the Application for Class "A" Fermented Malt Beverage and "Class A" Cider License for Norma Rodriguez DBA Tienda Mi Ranchito
Location: 15 S Main Street, Suite B**

The motion to approve the Class "A" fermented malt beverage and "Class A" cider licenses for Norma Rodriguez DBA Tienda Mi Ranchito was made by Ald. Neumann and seconded by Ald. DeBaker.

Ayes: Ald. Neumann, Ald. DeBaker, Ald. Smith, Ald. Henkel, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed

9.11. Discuss, with Possible Action, Leasing of City-Owned Forestry Property for Bow Hunting Rights and Issuing a Request for Proposals

The motion to approve the leasing of city-owned forestry property for bow hunting rights and directing staff to issue requests for proposals was made by Ald. Henkel and seconded by Ald. Olson.

Ayes: Ald. Henkel, Ald. Olson, Ald. Neumann, Ald. Smith, Ald. DeBaker
Nays: None

Vote Count: 5 - 0

Motion has Passed

**9.12. Discuss, with Possible Action, Pay Request #1 for \$137,248.71, to Kartechner Brothers LLC
Project: River Knoll Drive Street & Utility Extension (TID #7)**

The motion to approve pay request #1 for \$137,248.71, to Kartechner Brothers LLC was made by Ald. Neumann and seconded by Ald. Smith.

Ayes: Ald. Neumann, Ald. Smith, Ald. Henkel, Ald. Olson, Ald. DeBaker
Nays: None

Vote Count: 56 - 0

Motion has Passed

9.13. 2026 1st Quarter Budget Review

Comptroller/Treasurer DeBaker provided an overview of the cash position for this City for the 1st quarter of 2026. She indicated that much of the bank balance is in restricted funds and that some items could be consolidated

10. CLOSED SESSION PURSUANT TO WIS. STATS. §19.85(1)(E)

The motion to continue the meeting in closed session, pursuant to Wis. Stats. §19.85(1)(E), was made by Ald. Neumann and seconded by Ald. Olson. A roll vote was taken.

Ayes: Ald. Neumann, Ald. Olson, Ald. DeBaker, Ald. Smith, Ald. Henkel

Nays: None

Vote: 5 - 0

Motion has Passed.

The meeting continued in closed session at 6:35 PM. Those present in the closed session included the present elected officials, Comptroller/Treasurer DeBaker, and Clerk/Executive Assistant Anastasia Gonstead.

10.1. Discussion Regarding the Cardinal Storage Unit Developer's Agreement

11. RECONVENE IN OPEN SESSION

The motion to reconvene in open session was made by Ald. Henkel and seconded by Ald. DeBaker.

Ayes: Ald. Henkel, Ald. DeBaker, Ald. Smith, Ald. Neumann, Ald. Olson

Nays: None

Vote Count: 5 - 0

Motion has Passed. The meeting continued in open session at 6:44 PM.

11.1. Discuss, with Possible Action, the Cardinal Storage Unit Developer's Agreement

No action taken.

12. ADJOURNMENT

The motion to adjourn the meeting was made by Ald. Neumann and seconded by Ald. DeBaker.

Ayes: Ald. Neumann, Ald. DeBaker, Ald. Smith, Ald. Henkel, Ald. Olson

Nays: None

Vote Count: 5 - 0

Motion has Passed. The Common Council meeting was adjourned at 6:45 PM.

Respectfully submitted by Anastasia Gonstead - Clerk/Executive Assistant

Respectfully submitted,

Anastasia Gonstead - City Clerk