



CITY OF MAYVILLE COMMON COUNCIL
REGULAR MEETING MINUTES
MAY 11, 2026
6:00 PM
MAYVILLE CITY HALL

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 06:00 PM by Mayor Boelk, with the following roll call:

Present: Ald. Smith Ald. Henkel, Ald. Winter, Ald Olson

Excused: Ald. DeBaker

Absent:

Staff present: TAG Director Jess Loomans, EMS Director Julie Staffin, Assistant EMS Director Devin Sellnow, Library Director Bradford Ney, Utility Employees Mike and Kelly, Comptroller/Treasurer Nichole DeBaker, Deputy Clerk Volbright, and Clerk/Executive Assistant Anastasia Gonstead.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited by those in attendance.

3. PRESENTATION OF PLAQUES

3.1. Presentation of Plaque in Appreciation of Ken Neumann

A plaque was presented in appreciation of Ken Neumann, Ken was not present

3.2. Presentation of Plaque in Appreciation of Jesse Liebenow

A plaque was presented in appreciation of Jesse Liebenow, Jesse was not present

4. CITIZEN COMMENTS

None

5. INTERVIEW OF WARD 5 ALDERPERSON CANDIDATE(S)

5.1. Interview of Ward 5 Alderperson Candidate(s)

Two potential candidates were interviewed for the Ward 5 Alderperson chair.

The motion to recommend the Council flip a coin was made by Ald. Olson and seconded by Ald. Henkel

Ayes: Ald Smith, Ald Henkel, Ald. Winter, Ald. Olson

Nays: None

Vote Count: 4 - 0

Motion has Passed

5.2. Discuss, with Possible Appointment, of Ward 5 Alderperson

James Buske was appointed as the Ward 5 Alderperson

5.2.A. Oath of Office for Ward 5 Alderperson

Ald. Buske was sworn in by Clerk/Executive Assistant Gonstead

5.2.B. Discuss, with Possible Action, Mayoral Appointments to Standing Committees

6. AGENDA CHANGES

7. CONSENT AGENDA

The motion to consent the agenda was made by Ald. Henkel and seconded by Ald. Winter.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson

Nays: None

Vote Count: 5 - 0

Motion has Passed

8. REPORT OF OFFICERS

8.1. Mayor

A. Mayor's Monthly Report

The Mayor provided his monthly report to the Council. He provided an overview of his discussion with the school district; Enrollment is down, with people choosing to school choice out of the district. He noted investors are interested in Mayville. Road construction should be completed by the end of summer, 2026. The wastewater plant is 50% completed and still within the budget. The budget for 2027 is in planning.

8.2. City Clerk/Executive Assistant

A. City Clerk/Executive Assistant's Monthly Report

Clerk/Executive Assistant Gonstead provided her monthly report to the Council. She announced that the new website through CivicPlus goes live on May 18th, 2026. She noted the new agenda and minute preparation and also talked about bartender and liquor licenses.

8.3. Treasurer

8.3.A. March 2026 Monthly Check Register and Approval of Bills

The motion to approve the March 2026 monthly check register and bills was made by Ward 2 Alderperson and seconded by Ward 3 Alderperson. A roll vote was taken.

Ayes: Ald Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson

Nays: None

Vote Count: 5 - 0

Motion has Passed.

B. Comptroller/Treasurer's Monthly Report

Comptroller/Treasurer Nichole DeBaker provided her monthly report to the Council. She provided an overview of the Recycling Grant and workmen's comp audit as well as an overview of recent and completed tasks.

9. REPORT OF COMMITTEES, COMMISSIONS AND BOARDS

9.1. Utility Commission

A. Next Meeting Date - May 26, 2026, at 5:00 PM

9.2. Library Board

A. Next Meeting Date - May 21, 2026, at 5:00 PM

9.3. Public Works Committee

A. Next Meeting Date - May 26, 2026, at 6:00 PM

9.4. Personnel Committee

A. Next Meeting Date - May 26, 2026, at 6:00 PM

9.5. Public Safety Committee

A. Next Meeting Date - May 26, 2026, at 6:00 PM

9.6. Finance Committee

A. Next Meeting Date - May 26, 2026, at 6:00 PM

9.7. Parks & Recreation Commission

A. Next Meeting Date - June 3, 2026, at 3:30 PM

9.8. Planning Commission

A. Next Meeting Date - May 27, 2026, at 4:00 PM

The next Planning Commission meeting was moved to June

9.9. Community Development Authority/Enhancements Committee

A. Next Meeting Date - May 27, 2026, at 5:00 PM

10. OLD BUSINESS

10.1. Discuss, with Possible Action, Resolution 6050-2026 - A Resolution Ratifying and Approving the Mayville Library Board Policy Allowing Payment to Full-Time and Part-Time Library Staff During Certain Emergency Closures

2022 Library Board approved but it did not make it to Council. Library Director Bradford supports/recommends paying full and part time employees

The motion to approve Resolution 6050-2026 was made by Ald. Smith and seconded by Ald. Olson. A roll vote was taken.

Ayes: Ald Smith, Ald. Henkel, Ald. Winter, Ald. Olson

Nays: Ald. Buske

Vote Count: 4 - 1

Motion has Passed.

11. NEW BUSINESS

11.1. Approval of Minutes of the April 13, 2026, Common Council Meeting

The motion to approve the minutes of the April 13, 2026 Common Council meeting was made by Ald. Henkel and seconded by Ald. Winter.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald Olson

Nays: None

Vote Count: 4 - 0

Motion has Passed

11.2. Approval of Minutes of the April 13, 2026, Residence (Sex Offender) Board Meeting

The motion to approve the minutes of the April 13, 2026 Residence (Sex Offender) meeting was made by Ald. Henkel and seconded by Ald. Smith

Ayes: Ald Smith, Ald Henkel, Ald. Winter, Ald Olson

Nays: None

Vote Count: 4 - 0

Motion has Passed

11.3. Approval of Minutes of the April 21, 2026, Annual Organizational Common Council Meeting

The motion to approve the minutes of the April 21, 2026 Annual Organizational Common Council Meeting was made by Ald. Smith and seconded by Ald. Olson.

Ayes: Ald. Smith, Ald. Henkel, Ald Winter, Ald Olson

Nays: None

Vote Count: 4 - 0

Motion has Passed

11.4. Discuss, with Possible Action, Resolution 6065-2026, "A Resolution of the City Council of the City of Mayville Authorizing the Submission of a Grant Application to the Dodge County Community Development Fund"

The motion to approve Resolution 6065-2026 was made by Ald. Winter and seconded by Ald Henkel. A roll vote was taken.

Ayes: Ald Smith, Ald Henkel, Ald Winter, Ald Buske, Ald Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

11.5. Discuss, with Possible Action, Implementation of Section 6.3, Vacation, for the Employee Handbook Update

The motion to approve the implementation of Section 6.3 was made by Ald. Smith and seconded by Ald. Olson. A roll vote was taken.

Ayes: Ald Smith, Ald Henkel, Ald Winter, Ald Buske, Ald Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

**11.6. Discuss with Possible Action, a Reduced Rate for Park Pavilion Rental for St. John's Church at a Rate of \$600, for a Week Rental
Requested Usage Dates: March 13, 2027 - March 20, 2027**

The motion to approve the rental of the Park Pavilion, in the amount of \$600, for March 13, 2027, through March 20, 2027, was made by Ald. Henkel and seconded by Ald. Smith. A roll vote was taken.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

**11.7. Discuss, with Possible Recommendation, Pay Application #10, to C.D. Smith Construction, Inc., in the Amount of \$700,170.75
Project: Water/Wastewater Treatment Facility Upgrade**

The motion to approve paying Application #10 to C.D. Smith Construction in the amount of \$700,170.75 was made by Ald. Henkel and seconded by Ald. Winter. A roll vote was taken.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

**11.8. Discuss, with Possible Recommendation, Pay Application #11, to C.D. Smith Construction, Inc., in the Amount of \$811,565.39
Project: Water/Wastewater Treatment Facility Upgrade**

The motion to approve paying application #11 to C.D. Smith Construction in the amount of \$811,565.39 was made by Ald. Smith and seconded by Ward 3 Alderperson. A roll vote was taken.

Ayes: Ward 2 Alderperson, Ward 3 Alderperson, Ward 4 Alderperson, Ward 5 Alderperson, Ward 6 Alderperson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

11.9. Discuss with Possible Action Horicon Resolution 2026-04 and Reciprocity Options with the Mayville TAG Center and the City of Horicon Outdoor Pool

The motion to approve Resolution 2026-04 was made by Ald. Smith and seconded by Ald. Henkel. A roll vote was taken.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed.

11.10. Discuss, with Possible Recommendation, New Sewer Service Application for Parcel 028-1316-2622-037

Location: N10470 Meadow Lane, Lomira, WI

No formal action was taken

12. ADJOURNMENT

The motion to adjourn the meeting was made by Ald. Henkel and seconded by Ald. Olson.

Ayes: Ald. Smith, Ald. Henkel, Ald. Winter, Ald. Buske, Ald. Olson
Nays: None

Vote Count: 5 - 0

Motion has Passed. The Common Council meeting was adjourned at 7:28PM.

Respectfully submitted by Lexi Volbright - Deputy Clerk

Respectfully submitted,

Anastasia Gonstead - City Clerk