



CITY OF MAYVILLE PLAN COMMISSION  
MEETING MINUTES  
APRIL 22, 2026  
4:00 PM  
MAYVILLE CITY HALL

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**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 04:00 PM by Mayor Boelk, with the following roll call:

Present: Mayor Boelk, Board Member James Baron, Board Member Larry Liebenow, Board Member Broc Fleischer, Board Member Andrew Shoemaker

Excused: Alderperson Kim Olson, Board Member Travis Puls

Absent: None

Staff present: Don Neitzel with Kunkel Engineering and Clerk/Executive Assistant Anastasia Gonstead.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was recited by those in attendance.

**3. CITIZEN COMMENTS**

None.

**4. APPROVAL OF MINUTES**

**4.1. Approval of Minutes of the March 25, 2026, Plan Commission Meeting**

The motion to approve the minutes of the March 25, 2026, Plan Commission meeting was made by Andrew Shoemaker and seconded by James Baron.

Ayes: Mayor Boelk, James Baron, Larry Liebenow, Broc Fleischer, Andrew Shoemaker

Nays: None

Vote Count: 5 - 0

Motion has Passed

**5. DISCUSS WITH POSSIBLE ACTION**

**5.1. Discuss, with Possible Action, City of Mayville Zoning Code Update**

Clerk/Executive Assistant Gonstead informed the body that, as they are isolating areas of the zoning code they would like to see changed or updated, it may be a good idea to bring in a firm that specializes in this. She explained that zoning code is complex. Don Neitzel added that often when you change one section, it can affect others you may not be aware of. Clerk/Executive Assistant added that problems stemming out of zoning code often become litigious, as it can affect an individual's business. The Mayor added that this will need to be budgeted in. The idea of setting up special meetings to get this handled may be a good idea. Don Neitzel pointed out it is not always a fast process, it takes many communities at least a year, much like a comprehensive plan update. Don Neitzel will contact some firms that handle zoning code updates and attempt to schedule someone to come into the next meeting to discuss cost and process.

There was also discussion on the vacancies downtown, including topics such as rents vs. demands and how maintaining a brick and mortar store front can be difficult.

**6. FUTURE AGENDA ITEMS**

None.

**7. NEXT MEETING DATE AND TIME**

**7.1. Next Meeting Date - May 27, 2026, at 4:00 PM**

The next meeting is May 27, 2026.

**8. ADJOURNMENT**

The Plan Commission meeting was adjourned at 4:24 PM, by order of the Chair.

Respectfully submitted by Anastasia Gonstead - Clerk/Executive Assistant